

Kintbury & Woolton Hill Patient Participation Group
Minutes of the meeting held on Tuesday 24th November 2020
at 7.00pm on Teams

- Welcome** PM welcomed all who had been able to log in for the meeting.
- Present:** Peter Mason (Chair), Dr Heather Howells, Claire Leach, Chris Turner, Elaine Brichard, Amy Tropman, Jan Wells, Sarah Garland
- Apologies:** Gavin Smith, Anne Budd, Rosemary Cahill, John Wilmott, Tony Garland, Jean Partridge, Gillian Guy, Betty Taylor, Penny Brookman.

1. **Minutes** of the meeting at Woolton Hill on 4th August 2020 were approved and would be taken for signature by Peter Mason. The Agenda was referenced from those Minutes
2. **Staff update -**
'Bubbles' for staff are working well. There had been a recent issue with staff isolation due a member of the Kintbury team testing positive for COVID. Despite this the surgery coped well.
Pharmacist - the surgery has just recruited a new pharmacist - due to start Jan 2021
Care coordinators –The two new care coordinators have started and we are delighted by how well they have settled in and are working .Exciting projects are planned. These may include as carers' review and support, dementia ongoing work, integrated safeguarding meetings
Admin – Recruitment is proceeding to expand our admin team. Interviews are planned for mid-December
Salaried GP recruitment is underway
3. **Extended hours**
Continues as before with some sessions being used for flu vaccination programme
Also noted was the next plan to immunise the 50-64 yr old cohort for flu.
Discussed COVID vaccine and the requirement for action from General Practice.
4. **Patient survey**
Is still postponed due to COVID – but awaiting GS return for clarification.
5. **Patient Panel** Minutes now produced monthly and circulated to all PPG members. RC joins meetings when available.
6. **Members' Reports**
Flu clinics Margaret Burgham had reported very positive feedback received.
Enbridge CL expressed thanks at how well supported they felt by the practice during COVID, especially by Dr Newman
The new telephone system has been installed. **EB** mentioned how much better it was and how pleased she had been with it when she last rang the surgery.
AB *'Friends of K&WH GP Practice* WB.Lottery yields small monthly income. General consensus among those approached that fundraising should wait until after vaccinations are available.
John Willmott later wrote to say how much he looked forward to meeting in person

Date of next meeting Tuesday 2nd or 9th February tbc

Copies of these Minutes can be read online at kintbury&wooltonhillsurgeries.co.uk